



**Office of the State Fire Marshal
Fire and Life Safety Division
Plan Review Submittal Requirements Information**

17 TITLE BLOCK CONFIGURATION AND STAMP LOCATION

The location of the OSFM batch stamp has been coordinated with the Department of the State Architect (DSA) electronic stamp location. The OSFM batch stamp will be placed below the space allocated for the DSA stamp. The following locations are identified to ensure that when viewed, the OSFM Approval Stamp is visible and not truncated.

SHEET SIZE	TYPE	STAMP LOCATION	BOX DIMENSIONS
8.5" x 11"	Documents such as specification packages	From bottom righthand corner of the SHEET <ul style="list-style-type: none">• Bottom of box is 1" up.• Top of box is 3.5" up.• Right side of box is 1" from righthand edge of sheet	3.3" x 2.5" Cover page only
22" x 34"	(ANSI D) Paper plans Electronic Plans	From upper righthand corner of the SHEET <ul style="list-style-type: none">• Top of box is 3.5" down Bottom of box is 6" down	3.3" x 2.5" Provide dedicated space on each sheet
24" x 36"	(ARCH D) Paper plans Electronic Plans	From upper righthand corner of the SHEET <ul style="list-style-type: none">• Top of box is 3.5" down• Bottom of box is 6" down	3.3" x 2.5" Provide dedicated space on each sheet
30" x 42"	(ARCH E1) Paper Plans Electronic Plans	From upper righthand corner of the SHEET <ul style="list-style-type: none">• Top of box is 3.5" down• Bottom of box is 6" down	3.3" x 2.5" Provide dedicated space on each sheet
36" x 48"	(ARCH E) <u>Electronic Only</u>	From upper righthand corner of the SHEET <ul style="list-style-type: none">• Top of box is 3.5" down• Bottom of box is 6" down	3.3" x 2.5" Provide dedicated space on each sheet



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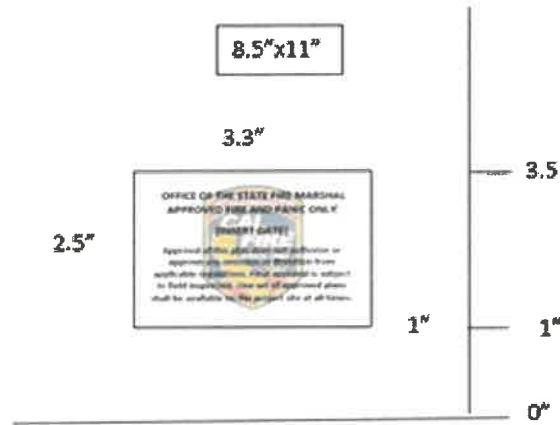


Figure 7 Stamp location on Documents

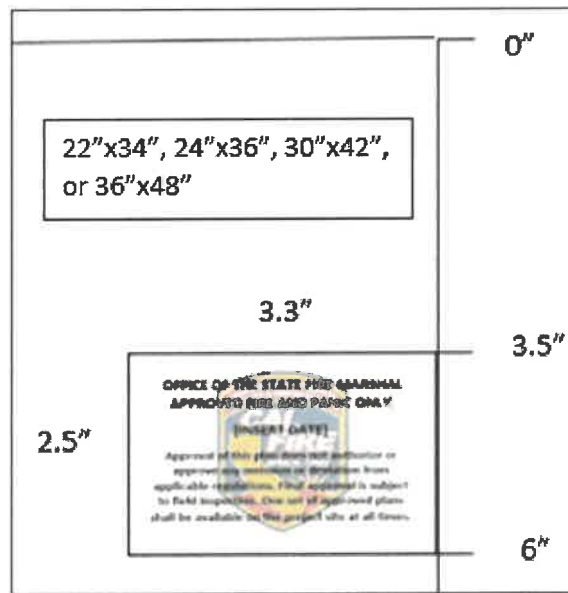


Figure 8 Stamp location on Drawings



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18 DRAWING SCALE REQUIREMENTS

- All plans must be drawn to scale
- Each sheet must have an independent scale:
 - e. 1in = 40ft or 3/16in = 1ft
- Each sheet must have a scale bar for each scale used on its respective sheet. Reflect a 3" bar for the designated scale.
- When more than one scale is used on a sheet, an independent scale must accompany the applicable detail.
- Fire alarm plans shall utilize 1/8" scale
 - Fire alarm plans shall contain a sheet with a legend of scale square outlines for wall and ceiling mounted strobe coverage areas for all candela ratings and ceiling heights per NFPA 72. See examples below. The legend shall identify the following for each outline:
 1. Mounting location: Wall or Ceiling
 2. Candela rating
 3. Max lens height
 4. Size of outline (same scale as the drawings)
- Specific requirements for ELECTRONIC plans
 - All drawings must be calibrated. This calibration shall be saved in the drawing ensuring it is available to the reviewer.
 - Fire alarm plans shall contain:
 1. A general note identifying required detector spacing based on NFPA 72
 2. To scale spacing outline templates shall be provided per the examples below



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**SMOKE DETECTOR COVERAGE
TEMPLATE**

30' DIAMETER OR 21' TO CORNER

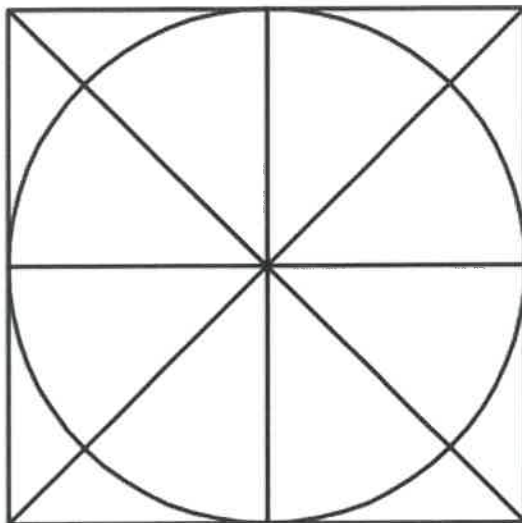


Figure 9 Smoke Detector Coverage Template

**HEAT DETECTOR COVERAGE
TEMPLATE**

50' DIAMETER OR 35' TO CORNER

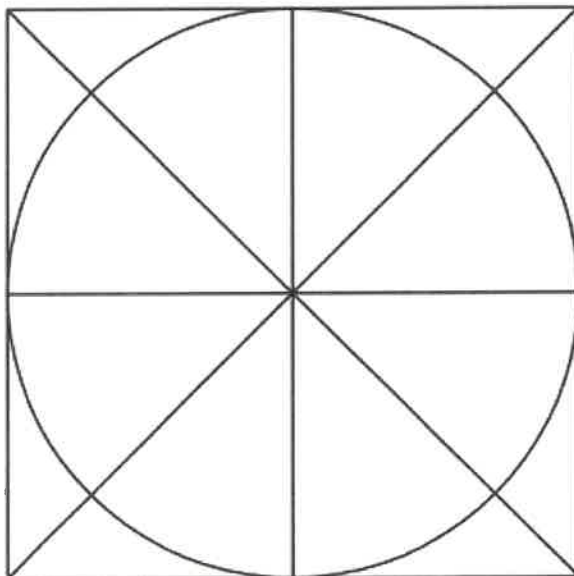


Figure 10 Heat Detector Coverage Template



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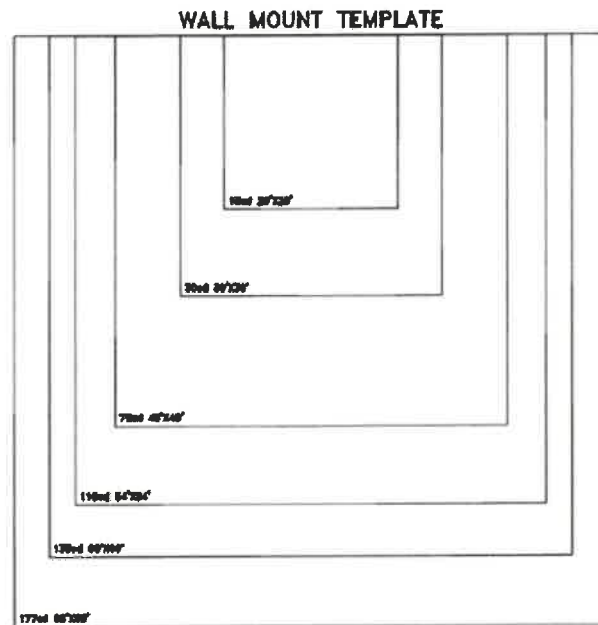


Figure 11 Wall mounted fire alarm coverage template

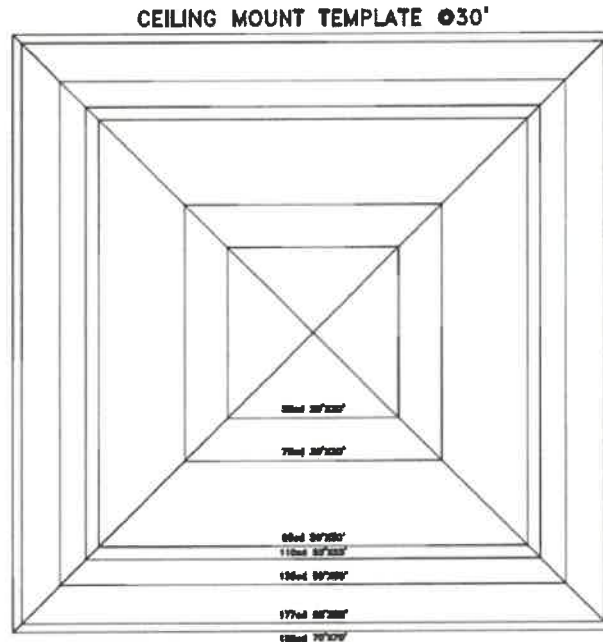


Figure 12 Ceiling mounted fire alarm coverage template at 30 feet high