



FIRE & BUILDING SAFETY PERMIT APPLICATION FORM

Submit applications to Fire and Building Safety Dept. (FABS) – fabs@ucmerced.edu & [GOVmotus](#)

- ☐ Special event(s) ☐ Tenant Improvement ☐ Addition ☐ Space Use/Furniture ☐ Food Truck(s) ☐ RFI
☐ Fire Alarm ☐ Fire Sprinkler ☐ Fire System Impairment ☐ Haz Mat MAQ Review ☐ Other: _____
☐ Repair: Scheduled_____ Emergency_____ Plumbing_____ Electrical_____ Mechanical_____ ☐ Bulletin ☐ EJ
☐ Deferred – Original Permit # _____

Note: Special Events are to be submitted 10 days prior to event.

University Assigned Project Manager: Name: _____

Project Name: _____ **Project Address:** _____

Project Building Name: _____ **APN#** _____

Funding Source: State: ☐ Other ☐ _____

Scope of Work: _____

Applicant Information:

Primary Contact Person: _____ **Title of Applicant:** _____

Business Name: _____ **Phone:** _____ **Email:** _____

Address: _____ **City/State/Zip:** _____

Additional Contact: _____ **Phone:** _____ **Email:** _____

Contractor Conducting the Work:

Name: _____ **Phone:** _____ **Email:** _____

Address: _____ **City/State/Zip:** _____

Arch./Designer Name: _____ **Phone:** _____ **Email:** _____

Address: _____ **City/State/Zip:** _____

Engineer Name: _____ **Phone:** _____ **Email:** _____

Address: _____ **City/State/Zip:** _____

By my signature below, I certify to each of the following:

- I am a California Licensed Contractor or authorized to act on the contractor behalf, the owner, or authorized to act on the owner's behalf.
- I have read this permit and the information I have provided is correct. I agree to comply with all applicable UCOP Policy, City or County and state laws relating to permit requirements. I authorize representatives of FABS to enter the above-identified property for inspection purposes.
- I understand this application does not guarantee project approval.

TIME LIMITATIONS OF APPLICATION AND PERMIT: An application for permit for any proposed work/event shall be deemed to have been abandoned 1 year after the date of filing unless a permit has been issued. The destruction of documents may occur 180 days after application expiration date. An issued permit will expire 2 years from date of issue. **You will NOT be notified prior to the expiration of your permit.** If you allow the permit to expire prior to completion of the project, a new permit will be required and you may become liable for additional fees including but not limited to administrative fees, inspection fees, and impact fees. Building construction plans that were submitted may also be destroyed upon permit expiration, subject to new building construction codes requirements.

Signature: CA Licensed Contractor, Owner or Authorized Agent. _____ **Date** _____

Permit # Assigned by FABS Staff: Building Permit # _____ Fire Permit # _____

Date Picked Up _____ Signature /Print Name _____ **Plan Reviewer:** _____